# Business Price List

9 February 2024



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### About the Business Price List

### What it covers

The Business Price List shows the standard charges (excluding VAT where applicable) for business accounts and services for UK-based accounts.

### What it doesn't cover

It doesn't cover:

- Prices we've agreed separately with you.
- Prices for HSBCnet, HSBC Connect or the services provided through them.
- Prices for our trade services.
- Prices for corporate business customers.
- Interest rates that apply to your account.
- Fees and debit interest rates that apply to arranged overdrafts and loans. This will be confirmed in a facility letter at the point of providing the facility.
- Debit interest rates for unarranged overdraft borrowing, which are available at business.hsbc.uk/interest-rates.
- Currency base rates, which are available at business.hsbc.uk/currency-rates.

Customers on a Corporate Tariff should read this in conjunction with our Corporate Banking Tariff which can be found at business.hsbc.com/hbeu-terms-and-conditions.

None of our business current accounts pay interest when in credit, unless we've individually agreed with you that they do.

You can find our interest rates along with a copy of this Business Price List on our website business.hsbc.com, in our branches or by calling 03457 60 60 60. If you're calling from outside the UK, please dial +44 1226 260 878.

Lines are open Monday to Friday, 8:00am to 8:00pm and Saturday, 8:00am to 2:00pm (subject to change over certain periods). Our up-to-date opening hours can be found at <u>business.hsbc.com/nbfi/contact-us</u>. We may monitor and record your call to help us improve our service and for security reasons.

#### When are charges payable?

We usually apply current account charges monthly in arrears, but we can sometimes agree to apply them quarterly in arrears. Please contact us for details of when this might apply.

#### **Changes to charges**

Your Business Banking Terms and Conditions and any Additional Conditions for your account explain how and when we can change our charges.

There are no charges for the transactions on pages 5 to 14 during the free banking period for start-ups and switchers.

### Available accounts

We offer the following accounts for customers:

Current account	Who's eligible?	Monthly fee
Electronic Banking Tariff or Small Business Tariff	Business Banking customers. These are typically small and medium sized enterprises with product needs that require support from a dedicated Relationship Manager. Relationship Managers can provide transactional banking and funding solutions of over £100k, both domestically and internationally.	£6.50
Corporate Banking Tariff	Businesses and not-for-profit customers who generally have an annual turnover above £15m. They typically trade internationally, have larger transactional volumes or require more complex lending structures.	We'll agree charges for each type of payment into and out of your account, as well as for providing the account.

Please contact us if you're not sure which account you're eligible for.

If you tell us, or we determine, that your needs or circumstances have changed, we may move you to a more appropriate account. We'll give you at least 2 months' notice if we decide to do this.

# Current account transactions and services in the UK



Paying money into your account

### **Branch deposits**

Transaction and description of charge	Small Business Tariff charge	Electronic Banking Tariff charge
<b>Branch credits</b> A charge for paying in cash and/or cheques at a branch (one charge per credit for counter and self-service machines.	90p per credit (plus the 'Cash in' and/or the 'Cheques collected' charges below)	f1.00 per credit (plus the 'Cash in' and/ or the 'Cheques collected' charges below)
<b>Cash in</b> A charge in addition to the branch credit for paying in cash at the counter or a self-service machine.	0.70% of the value deposited	1.10% of the value deposited
<b>Cheques collected</b> A charge in addition to the branch credit for paying in cheques at the counter or a self-service machine.	40p per cheque	50p per cheque

### Post Office® deposits

Transaction and description of charge	Small Business Tariff charge	Electronic Banking Tariff charge
<b>Post Office® counter cash credits</b> A charge for cash credits paid in at the Post Office® (one charge per credit).	25p per credit (plus the 'Post Office® cash in' charge below)	25p per credit (plus the 'Post Office® cash in' charge below)
<b>Post Office® cash in</b> A charge in addition to the Post Office® counter cash credit for the value of cash paid in.	0.70% of the value deposited	1.10% of the value deposited
Post Office® counter cheque credits A charge for cheque credits paid in at the Post Office® (one charge per credit).	90p per credit (plus the 'Post Office® counter cheques collected' charge below)	£1.00 per credit (plus the 'Post Office® counter cheques collected' charge below)
Post Office <sup>®</sup> counter cheques collected A charge in addition to the Post Office <sup>®</sup> counter cheque credit for cheques paid in.	40p per cheque	50p per cheque

### Mobile cheque deposits

Transaction and description of charge	Small Business Tariff charge	Electronic Banking Tariff charge
Mobile cheque deposit	40p per cheque	50p per cheque
A charge for depositing a cheque using our Business Banking app.		

### Electronic transfers into your account

Transaction and description of charge	Small Business Tariff charge	Electronic Banking Tariff charge
Automated credits	19p per credit	Free
A charge for electronic payments into your account.		
Other credits	19p per credit	Free
A charge for all credits paid into your account other than standard electronic payments (e.g. CHAPS payments).		

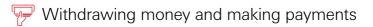
### Internal transfers between HSBC UK account

Transaction and description of charge	Small Business Tariff charge	Electronic Banking Tariff charge
Internal transfer	Free	Free
A charge for sterling transfers between your HSBC UK accounts in the same name.		

### Bulk cash and cheque deposits

Transaction and description of charge	Small Business Tariff charge	Electronic Banking Tariff charge
Bulk cash credit A charge for cash credit to your account made using bulk services (i.e. one charge per credit).	30p per credit (plus the 'Bulk cash paid in' charge below)	30p per credit (plus the 'Bulk cash paid in' charge below)

<b>Bulk cash paid in</b> A charge in addition to the bulk credit charge for the value of cash paid in using bulk services.	0.30% of the value deposited	0.35% of the value deposited
<b>Bulk cheque credit</b> A charge for cheque credit to your account made using bulk services (i.e. one charge per credit).	30p per credit (plus the 'Bulk cheque collected' charge below)	30p per credit (plus the 'Bulk cheque collected' charge below)
<b>Bulk cheque collected</b> A charge in addition to the bulk credits for the number of cheques paid in using bulk services.	20p per cheque	25p per cheque



### **Branch withdrawals**

Transaction and description of charge	Small Business Tariff charge	Electronic Banking Tariff charge
<b>Branch counter withdrawal</b> A charge for withdrawing cash over the counter (one charge per withdrawal).	70p per withdrawal (plus the 'Branch cash out' charge below)	£1 per withdrawal (plus the 'Branch cash out' charge below)
<b>Branch cash out</b> A charge in addition to the branch counter withdrawal charge for the value of cash withdrawn over the counter.	0.85% of the value withdrawn	1.10% of the value withdrawn

### Post Office® withdrawals

Transaction and description of charge	Small Business Tariff charge	Electronic Banking Tariff charge
<b>Post Office® counter withdrawal</b> A charge for withdrawing cash over the Post Office® counter (one charge per withdrawal).	25p per withdrawal (plus the 'Post Office® cash out' charge below)	25p per withdrawal (plus the 'Post Office® cash out' charge below)
Post Office® cash out A charge in addition to the Post Office® counter withdrawal charge for the value of cash withdrawn over the Post Office® counter.	0.85% of the value withdrawn	1.10% of the value withdrawn

### Cash machine withdrawals

(Note: the cash machine provider may charge fees in addition to our charges. Our fees apply even if a notice on the cash machine states that withdrawals are free.)

Transaction and description of charge	Small Business Tariff charge	Electronic Banking Tariff charge
<b>Cash machine withdrawal</b> A charge for each withdrawal from a self-service machine (one charge per withdrawal).	25p per withdrawal (plus the 'Cash machine cash out' charge below)	Free (but the 'Cash machine cash out' charge below applies)
<b>Cash machine cash out</b> A charge in addition to the cash machine withdrawal charge for the value of cash withdrawn from a self- service machine.	0.45% of the value withdrawn	0.60% of the value withdrawn

### Electronic transfers out of your account

Transaction and description of charge	Small Business Tariff charge	Electronic Banking Tariff charge
Business Internet Banking BACS payment	23p per payment	Free
A charge for each BACS payment made through Business Internet Banking.		
Direct Debit paid/unpaid	35p per debit/credit	Free
Other debits A charge for other types of debits applied to your account. You won't be charged an 'Other debits' fee for CHAPS payments or Priority Payments.	З5р per debit	Free
<b>Standing orders</b> A charge for standing order payments made from your account.	40p per debit	Free

### **Bill Payments**

Transaction and description of charge	Small Business Tariff charge	Electronic Banking Tariff charge
<b>Bill Payment – internet</b> A charge for Bill Payments made using Business Internet Banking.	40p per payment	Free
<b>Bill Payment – automated phone</b> A charge for Bill Payments made using our automated telephone banking service.	40p per payment	Free

Bill Payment - non-automated phone	£8.00 per payment	£8.00 per payment
A charge for Bill Payments made using our non-automated telephone banking service.		
<b>Bill Payment - branch or post</b> A charge for Bill Payments made in a branch or by a postal instruction.	£10.00 per payment	£10.00 per payment

### Cheque and card payments

Transaction and description of charge	Small Business Tariff charge	Electronic Banking Tariff charge
<b>Cheques paid</b> A charge for each cheque issued from your account.	80p per cheque	90p per cheque
<b>Debit card</b> A charge for each debit card payment from your account.	25p per debit	Free

### Internal transfers between HSBC UK accounts

Transaction and description of charge	Small Business Tariff charge	Electronic Banking Tariff charge
Internal transfer	Free	Free
A sterling transfer from one of your		
HSBC accounts in the UK to another		
of your HSBC accounts in the UK in		
the same name.		

Transaction and description of charge	Small Business Tariff charge	Electronic Banking Tariff charge
<b>Bulk withdrawal</b> A charge for withdrawing cash over bulk services (i.e. one charge per withdrawal).	50p per withdrawal (plus the 'Bulk cash out' charge below)	50p per withdrawal (plus the 'Bulk cash out' charge below)
<b>Bulk cash out</b> A charge in addition to the bulk withdrawal charge for the value of the cash withdrawn over bulk services.	0.20% of the value withdrawn	0.20% of the value withdrawn

### Bulk cash withdrawals (via our bulk services)

### Charges for other services

These charges apply to all customers and accounts, even if you have free banking or are in your fixed price period, unless we've agreed something different with you.

### **CHAPS** payments

Transaction and description of charge	Charge
<b>CHAPS payment internet</b> A charge for a CHAPS payment made using Business Internet Banking.	£17.00
<b>CHAPS payment telephone or branch</b> A charge for a CHAPS payment made using Business Telephone Banking or in a branch.	£20.00 to an HSBC UK branch £30.00 to another bank
<b>CHAPS payment post</b> A charge for a CHAPS payment made by post.	£40.00

### Change giving

Transaction and description of charge	Charge
Change giving	1.50% of the full amount (free for
A charge for providing change	Community Account customers)
at a branch counter.	

### Returned or recalled outward payments

Transaction and description of charge	Charge
<b>Electronic</b> A charge where you try to make standing orders, Direct Debits and forward dated Bill Payments but don't have enough money in your account.	Free for payments up to £15.00 £2.50 for payments over £15.00
<b>Cheque</b> A charge where you write a cheque but don't have enough money in your account to make sterling cheque payments.	Free for cheques up to £15.00 £15.00 for cheques over £15.00
Cancelling a Direct Debit or standing order A charge for cancelling a Direct Debit or standing order you previously authorised.	Free for Direct Debits or standing orders up to £15.00 £15.00 for Direct Debits or standing orders over £15.00

### **Business Text Message Banking**

Transaction and description of charge	Charge
Weekly or monthly mini statements One weekly or monthly mini statement.	Free
<b>Balance below alerts</b> Alert sent when your balance falls below a specified amount on one of your accounts.	Free
<b>Other</b> A charge for a combination of up to 5 alerts or mini statements on up to 5 accounts.	£2.50 per month (this applies even if you don't use the service or you suspend it)

### **Cheque services**

Transaction and description of charge	Charge
<b>Stopped cheque</b> A charge to stop a cheque (except for a lost or stolen cheque book).	£10.00 per cheque
<b>Returned cheque</b> A charge where a cheque paid into your account has to be returned.	£4.00 per cheque
Foreign cheques paid from your sterling account in another currency	£15.00 plus any charges made by the other bank

### **Statement requests**

Transaction and description of charge	Charge
Paper statements (all frequencies)	Free
<b>Copy of statements</b> A charge for a copy of a statement.	Free if the statement requested is within the previous 12 months (one set of copies only) Free for copies of statements you're entitled to receive when you close your account Otherwise, we'll agree the price with you in advance up to a maximum of £10.00
<b>Branch collection</b> A charge for sending statements to a branch for collection.	We'll agree the exact charge with you in advance

### Other business services

Transaction and description of charge	Charge
Auditor's certificate of the balance of your account	Free for all customers
	Auditors must use confirmation.com to request certificates
<b>Bank report</b> A charge for a request from your auditor for a bank report.	Minimum £25.00 We'll agree the charge with you in advance
<b>Certificate of Interest</b> A statement of the amount of interest paid on your account.	Free
<b>Credit history</b> A charge for a statement of your credit history.	Free for up to 2 requests in any 12 month period
	£25.00 per request for more than 2 requests in any 12 month period
<b>General payment enquiry</b> A charge for answering an enquiry about payment cancellations, amendments, duplicate advice (per advice), status of funds, copies of cleared payments.	£25.00 plus any fees or charges by intermediary or correspondent banks
Applying good value A charge for a general enquiry about an administration charge for requests to apply good value in our books (paid by the party making the request).	£25.00 plus interest if applicable
<b>Old payment instruction enquiry</b> A charge for a request to investigate a payment instruction given more than 6 months ago.	£50.00 plus any fees charged by intermediary or correspondent banks

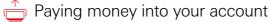
Transaction and description of charge	Charge
<b>UK Status Enquiry (Bank Reference)</b> A charge for a domestic request to obtain information from a bank or financial institution about a person or business regarding financial status or verification of identification and address.	£7.24
International Status Enquiry (Bank Reference) A charge for an international request to obtain information from a bank or financial institution about a person or business regarding financial status or verification of identification and address.	£14.98 Transmission and correspondent bank charges may also apply
<b>Business pay in service</b> A charge for paying in cash or cheques in sealed packets using a business pay in machine or branch counter.	The amount we agree with you
<b>Interbank charges</b> A charge for paying into your account in branch at another bank.	The amount the other bank charges us Unless otherwise agreed, these charges will be deducted from your account on a quarterly basis
<b>Payment repair surcharge</b> A charge for contacting you to get missing information, or to correct details, about a payment instruction you've given us.	£20.00

# International business account transactions and services

These charges apply to all customers, even if you have free banking.

### International business accounts

Service and description of charge	Business Banking customer charge	Corporate Banking customer charge
Annual Account Maintenance Fee This applies to current and savings accounts and is charged in monthly instalments. The amount each month will depend on the number of days in that month.	£60.00 or currency equivalent per account	£180.00 or currency equivalent per account
<b>Business Internet Banking</b> - use of international functionality.	£6.00 per month per customer	£6.00 per month per customer



Description	Charge
All payments received by SEPA Credit Transfer	20р
All other currency payments received of less than £100 (or currency equivalent)	Free
All other currency payments received of £100 or more (or currency equivalent)	£6.00 or currency equivalent

# Paying in a foreign cheque from a non-UK bank (above £100 or currency equivalent only)

If we negotiate the cheque for you:

Description	Charge
£100 or more (or currency equivalent)	£28.00
Pension cheques	£5.00

If we collect the cheque for you because you or we need confirmation that it's been cleared:

Description	Charge
£100 or more (or currency equivalent)	£28.00

### Withdrawing money and making payments

### **Debit card transactions**

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### International payments

Description	Charge
By Business Internet Banking	£17.00
By Business Telephone Banking or in branch	£20.00 to an account with another HSBC Group bank £30.00 to an account with another bank £30.00 in a foreign currency within the UK
By post	£40.00
Payment sent by SEPA Credit Transfer	24p
Payment sent by SEPA Credit Transfer but subsequently returned, rejected or cancelled	£4.00
Cheques paid from your sterling account in another currency	£15.00 plus any charges made by the other bank

### Oharges for other international services

Description	Charge
Unpaid items paid into a foreign currency	£4.00
or international bank account	

#### Additional information about international transaction charges

- You can make Euro payments through SEPA to countries in the EEA plus Monaco, San Marino, Switzerland, the Channel Islands and Isle of Man.
- We'll deduct the currency equivalent of the sterling charge on a Foreign Currency Account, International Current Account and International Savings Account.
- Our standard account charges (or the prices individually agreed with you for those services) and/or additional payment charges will also be payable in addition to any charges made for the international service.
- Communication charges may also apply (e.g. for using SWIFT, fax, mail and courier). You can ask us for details.
- We'll pass on any charges and interest we have to pay when providing international services. Unfortunately, we won't be able to tell you in advance about charges that other banks apply for processing your payment.
- If the recipient's bank, agent or correspondent bank applies charges to payments you make, we'll deduct these from your account. Otherwise, they may be deducted from the amount of the payment you make.
- Except for SEPA payments which must use the SHA charging code, when you make an international payment and choose the "OUR" option, we'll apply a charge to your account for any charges claimed by intermediaries and/or the recipient's bank.
- Incoming international payments may be subject to charges by the sender or intermediary banks. These will have been deducted before we receive the payment and credit it to your account.

### Overdrafts, loans and security

This section sets out details of our standard loan, standard overdraft charges and debit interest rates. Any specific terms and conditions relating to loans and overdrafts will normally be set out in a facility letter.

### Overdrafts

Our standard overdraft charges are our standard prices for providing overdrafts on sterling and currency business accounts. These apply unless we've agreed individual overdraft charges with you in writing.

	Arranged sterling and currency overdrafts	Unarranged Sterling overdraft	Unarranged currency overdraft
Arrangement fee	As set out in your Business Overdraft Agreement	No	No
Renewal fee	As set out in your renewal agreement	No	No
Temporary overdraft fee	As agreed with us	No	No

	Arranged sterling and currency overdrafts	Unarranged Sterling overdraft	Unarranged currency overdraft
Interest rate	The interest rate we agreed with you	Business Standard Debit Interest Rate on the cleared debit balance We'll charge you this rate until we agree a new or increased arranged overdraft limit or until you put your account back in credit or within your arranged overdraft limit The current Business Standard Debit Interest Rate is displayed on our website	Currency Standard Debit Interest Rate for the relevant currency, unless we agree something else with you

	Arranged sterling and currency overdrafts	Unarranged Sterling overdraft	Unarranged currency overdraft
Security charges (if applicable)	£10.00 for each person giving a guarantee to support borrowing We'll agree charges in advance for other security to support borrowing We'll also pass on our costs and expenses (such as legal fees or fees for registering a charge over property)	No	No

#### Note

- Currency base rates are variable interest rates which we set. They're available to Larger Business Customers but not to Small Business or Small Charity Customers.
- Contact us or visit our website <u>business.hsbc.uk/currency-rates</u> for details of the currencies we provide unarranged overdrafts in and the reference rates and currency base rates that apply.

Loans can be individually tailored to your needs but you can find a summary of the standard loans we offer below.

### Standard loans

	Small Business Loan	Flexible Business Loan	Commercial Mortgage	Commercial Business Loan
Purpose	A fixed rate, fixed term loan for business purposes	For business purposes	For purchasing or developing new or existing business premises	A fixed rate, fixed term loan for business purposes
Minimum Ioan	£1,000	£25,001	£25,001	£25,001
Maximum loan	£25,000	Subject to status	Subject to status	£300,000
Minimum term	1 year	1 year	2 years	1 year
Maximum term	10 years	20 years	30 years	10 years
Repayment frequency	Monthly (you can defer repayment if agreed at the start)	Normally monthly or quarterly	Normally monthly or quarterly	Monthly (you can defer repayment if agreed at the start)
Arrangement fee	No	Set out in Ioan agreement	Set out in Ioan agreement	1.50% of loan amount
Interest rate	Fixed rate agreed at the start	As agreed and set out in loan agreement, dependent upon individual circumstances	As agreed and set out in loan agreement, dependent upon individual circumstances	Fixed rate agreed at the start

	Small Business Loan	Flexible Business Loan	Commercial Mortgage	Commercial Business Loan
Purpose	A fixed rate, fixed term loan for business purposes	For business purposes	For purchasing or developing new or existing business premises	A fixed rate, fixed term loan for business purposes
Interest charged	Monthly	Monthly/ quarterly	Monthly/ quarterly	Monthly
Bank of England Base Rate linked Ioans available	No	Yes	Yes	No
Risk free rate / currency linked rate	No	Yes, subject to status	Yes, subject to status	No
Fixed rate loans	Yes	Yes	Yes	Yes
Prepayment fee	N/A	Minimum 1% of sum repaid	Minimum 1% of sum repaid	No
Early repayment charge for fixed rate loans	An interest charge of 1 month and 28 days applies if loan is repaid in full	1% of the amount repaid, multiplied by the number of full years remaining	1% of the amount repaid, multiplied by the number of full years remaining	No

#### Note

- Security fees and expenses may be payable, depending on circumstances.
- Current rates for Small Business Loans are available from our branches, or please call 03457 60 60 60. Examples of typical security fees and expenses are shown below.
- Fixed rate loans may also be subject to a Non-Drawdown Fee, to reimburse us for any resulting fixed rate interest funding losses, and/or a Commitment Fee. The fee will be based upon the amount of loan not drawn down and will be as documented in your facility letter.
- Risk free rate/currency linked rate loans are only available to businesses with a turnover of £25m or above. Minimum loan amount is £1m.

### └──┘ Securities fees and expenses

We may ask you to provide security for overdrafts, loans or liabilities relating to other banking facilities, products and services we give you. The table below covers some typical fees for the more common types of security.

### Arrangement fee

Service	Fee
Arranging the guarantee to secure your borrowing	£10.00 for each
	person giving
	the guarantee

#### Life assurance policy

Service	Fee
Arranging a legal mortgage over the policy	£85.00
Company life policy	£135.00

#### Security over a property such as a house or business premises

Service	Fee
Solicitor perfecting first legal mortgage	£145.00
External solicitor charges (charged directly)	Variable
Bank perfecting first legal mortgage (alternative to external solicitor charges)	£210.00
Office copy fee	£15.00
Company registration (for limited companies only)	£50.00
Land Registry fee	Variable

#### Note

- The fees set out above are examples that apply to routine cases. The actual fees we charge will depend on your individual circumstances. In more complex cases, we may also charge you for any additional work carried out, such as amendments to documents, depending on the amount of work involved.
- Where applicable, you'll also need to pay expenses and fees which we incur, such as:
  - Solicitors' fees or other legal fees or expenses for enquiries we may have to make about the security.
  - Security registration fees.
  - Property valuation fees.
- Taking security can be a complex process. If you ask us, we'll give you an estimate of the fees and charges that may apply to your situation.

## Other charges

If we're required to comply with a court order (for example, a child maintenance order) or other legally enforceable requirement in respect of your account(s), we may charge an administration fee, up to the maximum permitted by law.

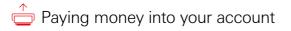
We may charge for services that you request from us that aren't set out in this Price List, but we'll always tell you how much the charge will be and check you're happy to pay it before we provide the service to you.

Please note that taxes or costs may apply to you that aren't charged by us. If we have to pay any tax or cost for providing a service to you, we'll charge you the amount of that tax or cost.

## Off-sale tariffs - no longer available

### Monthly fees

	Fixed price period charge	Schools & Colleges Account and Community Account charges
Monthly fee	£6.50 per month	Free



#### **Branch deposits**

Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
Branch credits A charge for paying in cash and/or cheques at a branch (one charge per credit for counter and self-service machines.	Free (but the 'Cash in' charge below applies)	Free

<b>Cash in</b> A charge in addition to the branch credit for paying in cash at the counter or a self-service machine.	Up to £3k per month: Free Over £3k: 0.50% of the value deposited	Free
<b>Cheques collected</b> A charge in addition to the branch credit for paying in cheques at the	Free	Free
counter or a self-service machine.		

### Post Office® deposits

Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
<b>Post Office® counter cash credits</b> A charge for cash credits paid in at the Post Office® (one charge per credit).	Free (but the 'Post Office® cash in' charge below applies)	Free
<b>Post Office® cash in</b> A charge in addition to the Post Office® counter cash credit for the value of cash paid in.	Up to £3k per month: Free Over £3k: 0.50% of the value deposited	Free
Post Office <sup>®</sup> counter cheque credits A charge for cheque credits paid in at the Post Office <sup>®</sup> (one charge per credit).	Free	Free
Post Office <sup>®</sup> counter cheques collected A charge in addition to the Post Office <sup>®</sup> counter cheque credit for cheques paid in.	Free	Free

### Mobile cheque deposits

Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
Mobile cheque deposit	Free	Free
A charge for depositing a cheque using our Business Banking app.		

### Electronic transfers into your account

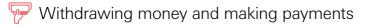
Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
Automated credits A charge for electronic payments into your account.	Free	Free
Other credits A charge for all credits paid into your account other than standard electronic payments (e.g. CHAPS payments).	Free	Free

### Internal transfers between HSBC accounts

Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
Internal transfer	Free	Free
A sterling transfer from one of your HSBC accounts in the UK to another of your HSBC accounts in the UK in the same name.		

Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
<b>Bulk cash credit</b> A charge for cash credit to your account made using bulk services	Free	Free
(i.e. one charge per credit). Bulk cash paid in	Free	Free
A charge in addition to the bulk credit charge for the value of cash paid in using bulk services.		
Bulk cheque credit	Free	Free
A charge for cheque credit to your account made using bulk services (i.e. one charge per credit).		
Bulk cheque collected	Free	Free
A charge in addition to the bulk credits for the number of cheques paid in using bulk services.		

### Bulk cash & cheque deposits (via our bulk services)



### In a branch

Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
Branch counter withdrawal	Free	Free
A charge for withdrawing cash over the counter (one charge per withdrawal).		

Branch cash out	Free	Free
A charge in addition to the branch counter withdrawal charge for the value of cash withdrawn over the counter.		

### Post Office<sup>®</sup> withdrawals

Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
<b>Post Office® counter withdrawal</b> A charge for withdrawing cash over the Post Office® counter (one charge per withdrawal).	Free	Free
<b>Post Office® cash out</b> A charge in addition to the Post Office® counter withdrawal charge for the value of cash withdrawn over the Post Office® counter.	Free	Free

### Cash machine withdrawals

(Note: the cash machine provider may charge fees in addition to our charges.)

Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
<b>Cash machine withdrawal</b> A charge for each withdrawal from a self-service machine (one charge per withdrawal).	Free	Free
<b>Cash machine cash out</b> A charge in addition to the cash machine withdrawal charge for the value of cash withdrawn from a self- service machine.	Free	Free

### Electronic transfers out of your account

Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
Business Internet Banking BACS payment	Free	Free
A charge for each BACS payment made through Business Internet Banking.		
Direct Debit paid/unpaid	Free	Free

Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
<b>Other debits</b> A charge for other types of debits applied to your account. You won't be charged an 'Other debits' fee for CHAPS payments or Priority Payments.	Free	Free
<b>Standing orders</b> A charge for standing order payments made from your account.	Free	Free

### **Bill Payments / Faster Payments**

Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
<b>Bill Payment – internet</b> A charge for Bill Payments made using Business Internet Banking.	Free	Free
<b>Bill Payment – automated phone</b> A charge for Bill Payments made using our automated telephone banking service.	Free	Free

Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
Bill Payment - non-automated phone	Free	Free
A charge for Bill Payments made using our non-automated telephone banking service.		
Bill Payment - branch or post	Free	Free
A charge for Bill Payments made in a branch or by a postal instruction.		

### Cheque and card payments

Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
<b>Cheques paid</b> A charge for each cheque issued from your account.	Free	Free
Debit card A charge for each debit card payment from your account.	Free	Free

### Internal transfers between HSBC accounts

Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
Internal transfer	Free	Free
A sterling transfer from one of your HSBC accounts in the UK to another of your HSBC accounts in the UK in the same name.		

### Bulk cash withdrawals

Transaction and description of charge	Fixed price period charge	Schools & Colleges Account and Community Account charges
Bulk withdrawal	Free	Free
A charge for withdrawing cash over bulk services (i.e. one charge per withdrawal).		
Bulk cash out	Free	Free
A charge in addition to the bulk withdrawal charge for the value of the cash withdrawn over bulk services.		

## Accessibility

If you need any of this information in a different format, please let us know. **This includes large print, braille, or audio.** You can speak with us using the live chat service on our website, by visiting one of our branches or by giving us a call.

There are also lots of other options available to help you communicate with us. Some of these are provided by third parties who are responsible for the service. These include a Text Relay Service and a British Sign Language (BSL) Video Relay Service. To find out more, please get in touch. You can also visit hsbc.com/accessibility or business.hsbc.com/nbfi/contact-us.

### business.hsbc.com/nbfi

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